

A2 STRADA Sp. z o.o.  
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61-894 Poznań

A2 STRADA Sp. z o.o.  
Biuro Projektu / Project office  
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LETTER OF RECOMMENDATION

This letter constitutes recommendation for Ms. Katarzyna Kubacka domiciled in Plewiska, at ul. Kminkowa 162I/2, 62-064, PESEL 80082203067, employed full-time in A2 Strada Sp. z o.o. at the position of an English translator / interpreter in the period from 13.07.2009 to date.

The scope of duties at the position of an English translator / interpreter in A2 Strada Sp. z o.o. was as follows:

- Translation from / into English of letters and documentation regarding construction (road infrastructure), environmental, legal (contracts, annexes) and financial issues, with the use of MS Office, TRADOS 2007 software and internet tools.
- Interpreting (simultaneous and consecutive) of discussions, negotiations, conferences.
- Cooperation with the translation agency and coordination and supervision over orders.
- Cooperation with all departments in the company.

The approximate number of translated pages is 4,500.

Ms. Katarzyna Kubacka has a university degree in the field and experience necessary to perform the work of a translator / interpreter. She is a competent person, she has high linguistic qualifications and interpersonal skills. Moreover, she is an independent, very well-organized person and she approaches translation with total engagement, making sure that each text or meeting is translated / interpreted in a reliable way. Simultaneously, she is very well able to work under time pressure and in stressful situations, which is particularly useful when interpreting.

Ms. Katarzyna Kubacka is an ambitious, conscientious person, who is open to new challenges and further development. In all situations she behaves in an impeccable manner. She is very comfortable working alone or as a part of a team. Ms. Katarzyna Kubacka is a communicative person and interpersonal skills she holds allow her for creating a perfect image of the company.

As her immediate superior I had an opportunity to regularly observe the effects of everyday work of Ms. Katarzyna Kubacka and I can recommend her as an employee with full responsibility. She will certainly fulfill many ambitious tasks and she will be able to meet the expectations of the most demanding employer.

Should a need arise, I am willing to open more detailed questions regarding the employee.  
Contact details: [bartosz.iwaszczuk@a2-strada.pl](mailto:bartosz.iwaszczuk@a2-strada.pl), +48 609 643 719

Best regards,



JAMES WEISS

*Management Board Member- A2 – Section II/*



WALTER NEURATHNER

Dyrektor Techniczny Projektu - A2 – Odcinek II /  
*A2 - Project Technical Director – Section II*



BARTOSZ IWASZCZUK

Kierownik Projektu - A2 – Odcinek II /  
*A2 – Project Manager – Section II*